

ELSON M. IRIZARRY  
HC-01 Box 2042, Maunabo, Puerto Rico 00707  
939-484-8485  
elsonirizarry26@gmail.com

United States Citizen  
10 Point Veterans Preference  
Prior Federal Civilian Service

Experience in **Disaster Management Response and Recovery**, ability to make repairs to damages to construction of residential homes affected by natural disasters. Knowledge of computer operations: use of all Microsoft Office applications - Word, Outlook, and Excel, and ability make detail report, read, and **interpret blueprints and technical application in relation building codes**. Veteran with 26 years of USCG Active Honorable Service, experiences in supervision in facilities maintenance, repair, and **construction**. Bilingual: English and Spanish.

**OBJECTIVE:**

- Obtain a job as FEMA Reservist with the Department of Homeland Security / FEMA.

**EXPERIENCE:**

- **SHELTER MANAGER EMERGENCY INFLUX FACILITY (SHELTER)** April 2021 to April 2023  
ENDEAVOR, PECOS, TEXAS U.S.A. 79772
  - Responsible for providing supervision and administrative support for actions within a 2,000-bed shelter, across # dorms. Provided a safe, structured environment that met the needs of the residents while always maintaining professional and acceptable boundaries.
  - Monitored the activities of residents of the shelter and ensured compliance with program rules and expectations. Ensured the needs of the shelter occupants were being met, to include the safety of residents and the security and sanitation of the program. Responded to resident's request, complaints, and inquiries.
  - Supervised a work unit composed of service associates by assuming accountability for the assigned workers within the activity, as well as being able to answer common questions on a day-to-day basis. Promoted an environment that eliminated discrimination, harassment, or favoritism of any sort and adhered to the zero-tolerance policy. Resolved staff conflict or referred conflict to higher authority level for mitigation. Model of appropriate behavior; always treated all workers with respect and dignity.
- **CONSTRUCTION COST ANALYST** October 2018 to April 2020  
ENDEAVOR DISASTER CASE MANAGER, FAJARDO P.R.
  - Analyze blueprints and other documentation to prepare time, cost, materials, and labor estimates. Interviewing clients to obtain information about damages related to Hurricane Maria. Establish and maintain tendering process and conduct negotiations.
  - Assess cost effectiveness of products, projects, or services, tracking actual costs relative to bids as the project develops. Set up cost monitoring and reporting systems and procedures.
  - Visit site and record information about access, drainage and topography, and availability of services such as water and electricity. Project supervisor that ensures repairs are made to FEMA standard and

State building codes. Conducted inspections residences that were damaged during Hurricane Maria.  
Prepare detailed inspection reports.

- **SPECIAL AGENT OFFICE COAST GUARD INVESTIGATIVE SERVICE (CGIS)** 2017 to 2018  
PUERTO RICO DEPARTMENT OF THE TREASURY, SAN JUAN P. R.
  - Firearms Instructor and tactics, Field Training Officer, tasked with training new agents and HACIENDA task force agents. Recruiting and Interviewing possible CGIS applicants and Task force officers. Prepare investigative reports to ensure compliance with investigative directives, standards, and guidelines.
  - Serve as court witness and frequently testifies before grand juries, courts, or administrative hearings regarding the crime and evidentiary proofs ascertained through investigative efforts. Conducting background investigations. Conducting and force protections operations in support of FEMA mission. Provided force protection to CG critical infrastructure and assets.
  
- **RESIDENT AGENT IN CHARGE CGIS OF MASSENA,** 2013 to 2017  
NEW YORK FIELD OFFICE U.S.
  - Lead Electrician for home remodeling projects requiring electrical upgrade of antiquated electrical wiring in old homes. HVAC Repair of heating and AC systems.
  - Site coordinator for all mechanical repairs and troubleshooting systems being taken out of service and upgraded to present building and electrical codes.
  
- **LEAD ELECTRICIAN** 2013 to 2017  
FIACO CONSTRUCTION MASSENA, NY. (PART TIME EMPLOYMENT)
  - Lead Electrician for home remodeling projects requiring electrical upgrade of antiquated electrical wiring in old homes. HVAC Repair of heating and AC systems.
  - Site coordinator for all mechanical repairs and troubleshooting systems being taken out of service and upgraded to present building and electrical codes.
  
- **TASK FORCE AGENT CGIS** 2011 to 2013  
BOARDER ENFORCEMENT SECURITY TASK FORCE, FT. LAUDERRDALE, FL
  - CGIS Task Force Agent coordinating interagency LE operation between USCG, ICE, DEA, FBI, U.S. Attorney Office and JIATF South.
  - Identify and organize interdiction ops targeting smuggling vessels traveling from South America to the U.S. Apply tracking devices to vessels and conduct undercover operations. Conduct debriefings on sources of information. Cultivate and maintain Confidential Informants. Undercover operations. Undercover Boat operator. Prepare detailed reports and provide testimonial evidence for court.
  
- **CRIMINAL INVESTIGATOR CGIS** 2009 to 2011  
CGIS RAO, ST. PETERSBURG, FL.
  - Field Training Officer tasked with training new agents. Manage, coordinate and lead UCMJ and USC criminal investigations. Conduct Protective Service support for USCG Commandant (COMDT) detail.

- Acting supervisor when requested for eight region agents. OCDETF case agent. Conduct risk analysis and threat assessment; security surveys; emergency preparedness and armed force incident response for the CG Area and District Admirals. Cultivate and maintain Confidential Informants. Prepare detailed reports and provide testimonial evidence for court.

- **FIELD INTELLIGENCE SUPPORT TEAM CGIS**

2007 to 2009

TAMPA, FL.

- Assist in the collection of intelligence concerning national security, terrorism, LE. Collect Intel through other federal law enforcement agencies, and confidential informants to uncover illegal activity and potential threats. Collect, review, evaluate, interpret, and perform initial analysis of LE intelligence on all maritime threats pertaining to Drug trafficking, Illegal migrants and terrorism around the ports and coastal waterways.
- Collect, analyze, sanitize, and disseminate information from sources such as Post Seizures, data developed from prior cases, contacts made with other law enforcement agencies, foreign, and confidential informants.

- **CRIMINAL INVESTIGATOR CGIS**

2004 to 2007

CGIS RAO, SAN JUAN, P.R.

40 hours per week

- Manage, coordinate and lead UCMJ and USC criminal investigations. Liaison between CG and local Puerto Rico Police department.
- Conducted Protective Service support to USCG COMDT detail. Prepare detailed reports and provide testimonial evidence for court. Conduct maritime undercover operation in conjunction to HIDTA Task force.

- **ELECTRICIAN**

1992 to 2004

CGIS RAO, SAN JUAN, P.R.

- Supervised a shop 5 electricians responsible for Maintenance and repair of Coast Guard Marine cutters. Supervised Electrical Facility repairs of Industrial Electrical Generators that supplied critical power to CG facility. Supervised and conducted maintenance on Commercial and residential HVAC and electrical systems not limited to single phase/ three phase load centers, motors and controllers, service entrance utilities 100-600 Amp, and transformers. **HVAC Licensed technician.**

**EDUCATION:**

**DIPLOMA HIGH SCHOOL, ALFRED E. SMITH HIGH SCHOOL, NEW YORK. MAY 1989**

**CERTIFICATION, 200 hours in Refrigeration and Electricity, Capacitarte Yabucoa**